

HANOVER TOWNSHIP
BOARD OF COMMISSIONERS
AUGUST 12, 2019
****MINUTES****

The Hanover Township Board of Commissioners conducted a public meeting on August 12, 2019 at the Municipal Building, 1267 Sans Souci Parkway, Hanover Township, Luzerne County, Pennsylvania. The Chairman called the meeting to order at 7:00 PM.

PRESENT: Commissioners George Andrejko, Albert Bagusky, William Howatt, Ronald Krushnowski, Jeffrey Lewis, Russell Davis.

ABSENT: Commissioner George Bowers.

SWEARING IN OF POLICE OFFICER –

District Judge Joseph A. Halesy swore in newly hired Patrolman David McDermott.

Officer Ryan Cywinski presented Chief Al Walker with a plaque for his newly appointed position as President of the Chiefs of Police Association.

Jim Witinski, 16 Holly Street addressed the Board thanking the road department and regarding the Sans Souci Parkway.

Charles Yurgatis, 9 South Regent Street addressed the Board regarding 12 South Regent Street, Little Street and Barr Lane.

Al & Karen Reilly, 316 Countrywood Drive addressed the Board regarding Countrywood Development.

Bob McDade, 713 Hazle Street addressed the Board regarding speeding on Hazle Street.

Barbara Kordek, 712 Hazle Street addressed the Board regarding police coverage in Newtown and speeding on Hazle Street.

DEPARTMENT REPORTS

SECRETARY'S REPORT

Motion by Andrejko, secc. Lewis that the Secretary's Report for the month of July 2019 be accepted and filed. The report indicated that Executive Sessions of the Board were conducted on July 1, 2019 and July 8, 2019 to discuss personnel and possible litigation. On the motion the following voted yes: Andrejko, Bagusky, Howatt, Krushnowski, Lewis, Davis. MOTION CARRIED.

MANAGER'S REPORT

Motion by Andrejko, secc. Lewis that the Manager's Report for the month of July 2019 be accepted and filed. On the motion the following voted yes: Andrejko, Bagusky, Howatt, Krushnowski, Lewis, Davis. MOTION CARRIED.

DEPARTMENT REPORTS

Motion by Andrejko, secc. Lewis that the reports from the Police, Road, Sewer, Fire Department, Code Enforcement Office and Health Officer for the month of July 2019 be accepted and filed. On the motion the following voted yes: Andrejko, Bagusky, Howatt, Krushnowski, Lewis, Davis. MOTION CARRIED.

TREASURER'S REPORT

Motion by Andrejko, secc. Lewis that the Treasurer's report for the month of July 2019 be accepted and filed. On the motion the following voted yes: Andrejko, Bagusky, Howatt, Krushnowski, Lewis, Davis. MOTION CARRIED.

MINUTES OF MEETING OF JULY 8, 2019

Motion by Andrejko, secc. Lewis that the minutes of the meeting of July 8, 2019 be accepted and filed. On the motion the following voted yes: Andrejko, Bagusky, Howatt, Krushnowski, Lewis, Davis. MOTION CARRIED.

COMMUNICATIONS

Motion by Andrejko, secc. Lewis that the communications for the month of July 2019 be accepted and filed. On the motion the following voted yes: Andrejko, Bagusky, Howatt, Krushnowski, Lewis, Davis. MOTION CARRIED.

HIRING – TEMPORARY LABORERS

Motion by Andrejko, secc. Lewis that Marc McEvoy, Patrick Wallace, Jerry Dunn & Mike Welebob be hired as a temporary laborer in the Public Works Department effective August 14, 2019 to September 12, 2019 at a rate of \$12.00 per hour for a maximum of twenty eight (28) hours per week. On the motion the following voted yes: Andrejko, Bagusky, Howatt, Krushnowski, Lewis, Davis. MOTION CARRIED.

HIRING – TEMPORARY FIRE TRUCK DRIVERS

Motion by Andrejko, secc. Lewis that Raymond Masher, John Marczak, Dwayne Taggart, Dan Wegrzynowicz, Robert Williams, John Engleman, Sean Reilly, Bill McDaniels, Dan Harkenreader and Jeff Sabecky be hired as temporary as needed drivers in the Hanover Township Fire Department at the North Station, South Station and Headquarters effective August 14, 2019 to September 12, 2019 at a rate of \$12.00 per hour for a maximum of twenty eight (28) hours per week, per individual. Total of all combined temporary as needed drivers shall not exceed ninety (90) hours per week. On the motion the following voted yes: Andrejko, Bagusky, Howatt, Krushnowski, Lewis, Davis. MOTION CARRIED.

HIRING – TEMPORARY SUMMER WORKERS

Motion by Lewis, secc. Krushnowski that Jacob Barber, Anthony Marcincavage, Kyle Kowalski, Kyle Windt, Brett Stevens, Brandon Chafin, Marley Mullery, Brian Belcher and Connor Qualgia be hired as Temporary Summer Workers at a rate of \$10.00 per hour effective August 14, 2019 to August 30, 2019. On the motion the following voted yes: Andrejko, Bagusky, Howatt, Krushnowski, Lewis, Davis. MOTION CARRIED.

HIRING – SCHOOL CROSSING GUARDS

Motion by Lewis, secc. Krushnowski that that James Chernavage, Tom Shypulefski, Dorothy Zakrzewski, James Clarke, Brenda June, Mary Houston, James Houston, Audrey Davis, Tammy Marcincavage, MaryLou Lanning, Craig Roberts, Thomas Romashko, Patricia Gurnari and Anthony Monico be hired as crossing guards for the 2019-2020 school year at a salary as per the 2019 Salary and Compensation Resolution. Training and scheduling will be provided by Chief Walker. On the motion the following voted yes: Andrejko, Bagusky, Howatt, Krushnowski, Lewis. Abstain: Davis. MOTION CARRIED.

INVOICES – BORTON LAWSON ENGINEERING

Motion by Lewis, secc. Krushnowski to authorize the payment of Township Engineer Borton Lawson Invoices referenced as 2019 – 34 - 41 for various projects including the Division Street Bridge Replacement, LSA grants and other projects in the amount of \$39,346.83. These will be paid through various funds and grants including from the Sewer Fee Account and Capital Funds. On the motion the following voted yes: Andrejko, Bagusky, Howatt, Krushnowski, Lewis, Davis. MOTION CARRIED.

INVOICE – BHW INSPECTIONS, LLC

Motion by Lewis, secc. Krushnowski to approve Invoice No. H19007 in the amount of \$3,098.75 to BHW Inspections, LLC for plan examinations on several projects within Hanover Township. On the motion the following voted yes: Andrejko, Bagusky, Howatt, Krushnowski, Lewis, Davis. MOTION CARRIED.

INVOICE – CAVANAUGH ELECTRICAL CONTRACTING

Motion by Lewis, secc. Krushnowski to approve Invoice No. 36566 in the amount of \$41,302.00 from Cavanaugh Electrical Contracting for the LED lighting upgrades to the municipal building and garage and it be paid from the capital fund and that the Township Manager is authorized to seek reimbursement from the UGI upgrade program. On the motion the following voted yes: Andrejko, Bagusky, Howatt, Krushnowski, Lewis, Davis. MOTION CARRIED.

PAY APPLICATION – LSA SEWER GRANT PROJECT

Motion by Lewis, secc. Krushnowski that based upon the recommendation of the Township Engineer, to approve the Pay Application in the amount of \$207,401.85 to IPR, Inc. and it be paid from the Capital Fund and that the Township Manager is authorized to seek grant reimbursement. On the motion the following voted yes: Andrejko, Bagusky, Howatt, Krushnowski, Lewis, Davis. MOTION CARRIED.

PAY APPLICATION – LIQUID FUELS PAVING PROJECT /PRINCE STREET & PATRICK HENRY DRIVE

Motion by Lewis, secc. Krushnowski that based upon the recommendation of the Township Engineer, to approve the Pay Application in the amount of \$146,087.86 to Pennsy Supply, Inc. and it be paid from the Capital Fund and that the Township Engineer is directed to seek reimbursement through the Liquid Fuels Municipal Representative. On the motion the following voted yes: Andrejko, Bagusky, Howatt, Krushnowski, Lewis, Davis. MOTION CARRIED.

PAY APPLICATION – EMERGENCY STORMWATER PIPE PROJECT/LEE PARK AVENUE

Motion by Lewis, secc. Krushnowski that based upon the recommendation of the Township Engineer, to approve the Pay Application in the amount of \$100,000.00 to Krasavage Construction, Inc. and it be paid from the Capital Fund and that the Township Secretary is directed to seek reimbursement through the Wyoming Valley Sanitary Authority Municipal Stormwater Account. On the motion the following voted yes: Andrejko, Bagusky, Howatt, Krushnowski, Lewis, Davis. MOTION CARRIED.

PAY APPLICATION – EMERGENCY SEWER LINE PROJECT/WYOMING AVENUE

Motion by Lewis, secc. Krushnowski that based upon the recommendation of the Township Engineer, to approve the Pay Application in the amount of \$17,576.00 to Krasavage Construction, Inc. and it be paid from the Sewer Fund and that the Township Secretary is directed to seek reimbursement through the Wyoming Valley Sanitary Authority sewer work reimbursement program. On the motion the following voted yes: Andrejko, Bagusky, Howatt, Krushnowski, Lewis, Davis. MOTION CARRIED.

AUTHORIZATION TO SELL FIRE DEPARTMENT USED BOATS WITH TRAILERS

Motion by Lewis, secc. Krushnowski to authorize the Fire Chief to sell the departments two used boats with trailers for \$800.00 each. On the motion the following voted yes: Andrejko, Bagusky, Howatt, Krushnowski, Lewis, Davis. MOTION CARRIED.

LETTER OF SUPPORT FOR GRANT APPLICATION

Motion by Lewis, secc. Krushnowski to authorize the submission of a letter of support for the grant application requested by NorthPoint Development for a traffic signal at the intersection of New Commerce Boulevard and Hanover Street. On the motion the following voted yes: Andrejko, Bagusky, Howatt, Krushnowski, Lewis, Davis. MOTION CARRIED.

CIVIL SERVICE COMMISSION AUTHORIZATION

Motion by Lewis, secc. Krushnowski to authorize the Civil Service Commission to proceed with the process necessary to provide a list of qualified candidates for the position of Apparatus Driver for the Fire Department. On the motion the following voted yes: Andrejko, Bagusky, Howatt, Krushnowski, Lewis, Davis. MOTION CARRIED.

RECYCLING BID ADVERTISEMENT

Motion by Lewis, secc. Krushnowski to authorize the Township Solicitor to prepare a bid for recycling items and that the Township Secretary is authorized to advertise for the same. On the motion the following voted yes: Andrejko, Bagusky, Howatt, Krushnowski, Lewis, Davis. MOTION CARRIED.

ADJOURNMENT

Motion by Lewis, secc. Andrejko to adjourn the meeting. On the motion the following voted yes: Andrejko, Bagusky, Howatt, Krushnowski, Lewis, Davis. MOTION CARRIED.

Donna Makarczyk, Township Secretary